

**ADDINGHAM MEDICAL CENTRE,  
151A MAIN STREET,  
ADDINGHAM,  
LS29 0LZ**

**PATIENTS PARTICIPATION GROUP**

The Minutes of the last meeting the A.G.M. held on Monday January 23<sup>rd</sup> 2023

**Present:** -Chris Acomb, Carole Armitage (Vice Chairperson), Ann Bacon, Linda Bendall, James Bloomer, Alan Davies, Barbara Haigh (Secretary/Treasurer), Margaret Norris (Chairperson) Rachael Sharples, Carole Sloan, Robert Smith, Vicki Wells, Dorothy Wilkinson.

**Apologies:-**

Stephen Noblett, Shirley Twigg.

Margaret thanked everyone for their support and mentioned our new member Stephen who, owing to holiday commitments was unable to attend the meeting.

A card, and a bowl of Hyacinths were presented to Margaret, in recognition of all her years as Chairperson. Margaret will continue to be a valued member of APPG.

**Election of Officers.**

Each position was discussed separately, all members were asked if they were willing to stand for election. The following members were unanimously elected for a term of one year.

Chairperson	Rachael Sharples.
Vice Chairperson	Carole Armitage.
Secretary	Barbara Haigh.
Treasurer	Barbara Haigh.

**Minutes of the last meeting.**

For Monday October 24<sup>th</sup> 2022, it was agreed unanimously that they were a true record.

**Matters arising**

Data Protection Policy (GDPR) there are some forms still to be returned. Rachael to contact Lisa. Some alteration to the Constitution was discussed at our August meeting, - to change the membership total from 15 to 18. To decide where a member is absent from meetings (see August and October Minutes 2022). This has now been ratified, a copy will go out to members with these Minutes. (They can also be viewed on the surgery website).

All members prior to the meeting had received a copy of the Village Newsletter article. Vicki reported that she had been notified, the deadline date had been brought forward to before our meeting. Therefore, the article has already been sent in, Rachael and Vicki were thanked for all their work.

**Surgery up-date.**

Lisa commented her first year had been a busy one as Practice Manager. Staff alterations, Jayne Broadbent left in December. A new HCA (Health Care Assistant) Alison Starr will start on 20<sup>th</sup> February, working Monday, Tuesday, and Friday.

Marielle will be going on maternity leave very soon, in her absents agency nurses, Chantel, Julie and Vicki be helping.

New services Grange Park Dermatology, more Private Podiatry, and more Occupational Health services.

The Daily Mail last October obtained information from the NHS, which was not for public viewing, allegedly showing a list of surgeries who had, over a certain period very few or no face-to-face appointments to offer patients, they included Addingham - this list was incorrect. The paper had been contacted, at the time it caused worry and stress to the Surgery staff.

Many patients, just over the 50-age group have not come forward for the flu vaccinations. The organisation of vaccination clinics had run smoothly. Margaret stated again the feedback from patients was extremely good and a big thank you to all staff concerned.

In general, a thank you from the PPG to the Surgery team.

#### **Treasurers report.**

We have received £100.00 from Addingham Beer Festival, the Skipton Building Society account balance is £504.22.

The meeting decided that Margaret should stay as a signatory. The signing arrangements are as follows, either Barbara or Margaret to sign.

#### **WACA up-date.**

In some areas pharmacy patients dosette boxes were becoming an issue, however funding was an option. The subject of mental health was discussed. Also, if patients request to see their own medical records this is not as simple as some patients believe. Not all records can be seen and there can be delays as other health professionals could be involved. Some notes on patient's records are for the next clinician, not for the patient.

Despite now being Chairperson Rachael said she was willing to continue attending the zoom meetings. Rachael stressed again she would welcome members to join her. Also, if anyone has an issued to be raised to contact Rachael. The next WACA meeting is 1<sup>st</sup> February Rachael to send the details via Barbara to forward to members.

#### **Next event.**

Possibly May or June ideas discussed were, introducing the new services at the Surgery as a main topic – dermatology, physiotherapy etc. Issues in relation to stress generally in life and families, memory loss and how to keep an active mind. Introducing services available to older and younger patients.

Rachael to contact Lisa for any possible speakers. Rachael, Carole, Dorothy and possibly Chris to decide from the suggestions a main theme.

#### **Any other business.**

Margaret and Lisa to up-date the PPG notice board.

When the Pennine Breast Cancer Screening service is in this area to have a notice in the Surgery. Although patients are automatically referred, ladies over a certain age, if they wish to continue must contact Pennine Breast Screening direct to make an appointment. The unit for many years has been on Booths Supermarket car park, therefore advanced notice would be beneficial.

#### **Date of the next meeting.**

**MONDAY APRIL 3<sup>rd</sup> @ 6pm.**

